

**Headquarters  
Department of the Army  
Washington, DC**

## **Management**

### **Army Regulation 5-9**

#### **Area Support Responsibilities**

AR 5-9  
Area Support Responsibilities

This revision--

- Deletes “Coordinating Installation” responsibilities and allows off-post customers to select the provider of their choice for most base support services.
- Assigns an area of responsibility to designated United States Army Reserve Regional Support Commands or installations for selected base support services.
- Instructs all Army installations that they have area support responsibilities if they have the functional capability and areas of responsibility have not already been assigned to designated to United States Army Reserve Regional Support Commands or specific installations.
- Updates exceptions to area support policy.
- Provides the list of base support services from the Installation Status Report.
- Identifies key management controls for evaluation using existing local command and review processes as appropriate for local circumstances.

**By order of the Secretary of the Army:**

**TOGO D. WEST**  
**Secretary of the Army**

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**History.** This regulation was last revised on 1 April 1984. The proponent has rewritten this regulation on area support responsibilities. It includes several significant changes in responsibilities and to the procedures involved in supporting area support customers.

**Summary.** This regulation prescribes Department of the Army policy governing support to Army off-post customers.

**Applicability.** This regulation applies to the Active Army, Army National Guard, and the US Army Reserve.

**Proponent and Exception Authority.** The proponent of this regulation is the Assistant Chief of Staff for Installation Management (ACSIM). The ACSIM has the authority to approve exceptions to this regulation that are consistent with controlling law and regulation. The ACSIM may delegate this authority in writing to a division chief within the proponent agency.

**Army Management Control Process.** This regulation contains management control provisions and identifies key management controls that must be evaluated.

**Supplementation.** Commanders will not supplement this regulation or establish command and local forms without prior approval from the ACSIM, ATTN: DAIM-MD, Washington DC. 20310-0600, unless otherwise specified in this regulation.

**Suggested Improvements.** Users may send comments and suggested improvements regarding this regulation on DA Form 2028 (Recommended Changes to Publications and Blank Forms) through the chain of command to the ACSIM.

**Distribution.** Distributions of this regulation is in accordance with the requirements on DA Form 12-09-E, block number 3874 and is for command level C of the Active Army, the Army National Guard, and the U.S. Army Reserve.

## **1. Purpose.**

This regulation prescribes area support policy for Active Component (AC) and Reserve Component (RC) units (US Army Reserve and Army National Guard) and activities to include Regional Coordinating Elements (RCE), Total Army School System (TASS) Training Battalions, and individuals located outside the real property boundaries of installations. Use this regulation in conjunction with Army Reimbursable Policy (ARP).

## **2. References.**

Appendix A lists required and related publications and prescribed and referenced forms.

## **3. Explanation of abbreviations and terms.**

The Glossary explains abbreviations and terms used in this regulation.

## **4. Responsibilities.**

a. Assistant Secretary of the Army (Installations, Logistics and Environment). The Assistant Secretary of the Army (Installations, Logistics and Environment) will provide oversight of the support provided to Army off-post customers, and will:

- 1) Formulate, execute, and review policies.
- 2) Establish program objectives.
- 3) Formulate, execute and review related policies, plans, and programs.

b. Assistant Chief of Staff for Installation Management (ACSIM). The ACSIM will prescribe policies for area support to Army off-post customers and will:

- 1) Resolve problems referred by the MACOMs.
- 2) Coordinate Army updates to the DoD Sources for Base Support database.

c. Assistant Secretary of the Army for Financial Management (ASAFM). The ASAFM will establish Army Reimbursable Policy.

d. Heads of Army Staff Agencies. For their respective functional areas, the Army Staff will:

1) Assign areas of responsibility to USAR Regional Support Commands or installations whenever necessary to ensure adequate support capability is in place to accomplish mission and/or mobilization requirements.

2) Advise the ACSIM of changes in functional support systems that affect area support capabilities.

- 3) Provide technical guidance to MACOMs in their functional areas of responsibility.

4) Resolve problems referred by MACOMs to HQDA concerning:

a) Areas of responsibility assigned to USAR Regional Support Commands or installations.

b) Provision of equitable, economical, and quality functional support.

c) Technical and procedural matters governed by Army regulations in Appendix A.

5) Advise MACOMs when relationships change to ensure the proper alignment of resources.

e. Commanders of MACOMs.

1) Resolve problems and align resources arising from the assignment of or relief from assignment of support responsibilities in coordination with other affected MACOMs and major subordinate commands.

2) Monitor area support relationships and agreements ensuring that off-post customer support is equitable, economical, and meets established quality requirements.

3) Initiate coordination when support relationships change due to Base Realignment and Closure (BRAC). Accomplish such coordination as soon as possible to ensure an effective transfer of responsibilities and realignment of resources.

f. Commanders of Installations, USAR Regional Support Commands (RSCs)(and the 65<sup>th</sup> ARCOM) and National Guard USPFOS. All Army installations, active and reserve component, have responsibilities for providing area support to Army customers within their functional capability. Commanders will:

1) Maintain the capability to provide support to off-post customers or provide assistance in obtaining support.

2) Notify your MACOM of any inability to provide support or assistance in obtaining support.

g. Commanders/OICs of off-post activities.

1) Submit requests for support to installations, USAR Regional Support Commands, or National Guard USPFOS.

2) Notify your MACOM of any unresolved matters concerning the provision of support.

## **5. Policy.**

The primary intent of this regulation is to ensure adequate support is available when needed. It is not the intent of this regulation to mandate the source of support or changes to existing support

arrangements unless specifically designated (see paragraph 5d). Resources must be realigned from the current support provider if this policy changes existing relationships. Current support and funding responsibilities will not be terminated until this transfer of resources is effective. The provision of support and reimbursement for support, if necessary, will be consistent with Army Reimbursable Policy.

a. Support Providers. In accordance with Army Reimbursable Policy, installations and USAR RSCs will identify standard levels of support for each base support service that they provide. Support provided to off-post customers will be equitable to the level of support provided to the host installation and its tenant activities.

1) If off-post customer activities transfer funds (in accordance with Army Reimbursable Policy) for standard level of support, provide the service on a non-reimbursable basis.

2) If off-post customer activities retain funds, charge incremental direct costs for standard level of support for the service.

3) If off-post customers desire service levels above the standard level of support, charge incremental direct costs for the above-standard service.

4) If the capability to perform a desired service does not exist on the installation or within the RSC, assist the off-post customer activity with locating a provider for the service.

5) If reductions in the standard level of support become necessary, the provider will not assess off-post customers a disproportionate reduction in support.

b. Off-post Customers. Customers must first determine if the service desired is an exception to this regulation or a designated base support service. If it is either, comply with the applicable regulation (see paragraph 6) or the appropriate paragraph in Appendix C. If the service is neither an exception nor designated, coordinate with any installation or RSC which can provide the service.

1) Customer activities may, in conjunction with their MACOM and the installation or RSC providing the service, transfer funds for standard level of support to the provider of a service. In accordance with Army Reimbursable Policy, this entitles the customer to receive the service on a non-reimbursable basis.

2) Customer activities that elect to retain funds will reimburse providers for incremental direct costs.

3) Reserve Component customers obtaining services under the “Shop Smart” or “BASOPS Transition” programs will reimburse providers for incremental direct costs.

4) Customers obtaining mission products and services from Defense Working Capital Fund activities will reimburse at the DoD-approved stabilized rate. Customers obtaining other support incidental to the Defense Working Capital Fund activity’s mission will reimburse providers for “fully burdened incremental costs” (incremental direct cost plus an assigned share of base support overhead costs).

5) Customers who reimburse for non-designated support may determine the “best value” provider. In such cases, customers may make arrangements with any authorized provider to include AC installations, USAR installations, USAR Regional Support Commands, ARNG, USPFOs, USACE Districts, Cooperative Administrative Support Units (CASU), other military services, DoD activities, Federal Agencies or commercial vendors consistent with the Federal Acquisition Regulations.

c. Funding. Support agreements will be consistent with Army Reimbursable Policy. In some cases, customers do not have the resources to buy support from a source other than their previous supporting activity. Current support relationships must continue until MACOMs can transfer funding to either the customer or the new provider in the PPBES process. Former Coordinating or Supporting Installations, still resourced to provide support, will make arrangements to fund customers’ support until the transfer of funds. MACOMs will collect resource information to affect the transfers in future budget actions. Check with your local Resource Management or Budget Office for the latest Army Reimbursable Policy.

d. Designated Base Support Services. Selected base support services have providers with assigned areas of responsibility to ensure that adequate support capability is in place when needed to support mission or mobilization requirements. Army area support customers must use the designated USAR Regional Support Commands or installations as indicated in Appendix C for these designated services, unless they are following the terms of a MACOM level agreement or HQDA exemption to use another installation.

e. Communication. Given the complex support arena, effective communication between the customer and the provider is essential. The customer and provider must work together to accomplish changes in support with minimal turbulence to the customer organization and the work force of the provider. All customers need to consider how their actions affect the organizations that provide them support. Providers must recognize that changes in the level of service affect their customers and work with customers to resolve problems caused by declining levels of service. The 180-day written notification period requirement in DoDI 4000.19 will also apply to support agreements between the Army host provider and AR 5-9 customers. The notification period starts when such written notification has been effected at the agreement level, that is, at the customer/provider level.

f. Reductions in Service. When budgets decline, providers will not bill Army tenants for standard levels of support. Service providers should continue programming and budgeting for tenant BASOPS on an equitable level as host activities. In order to afford services for all customers, providers may need to reduce the level of service to host activities and tenants alike. Customers should have an opportunity to purchase “above standard” levels of support as needed with 180 days notification of service reductions. Providers and customers should amend their support agreements with the new levels of support.

g. Disputes. Resolve support disputes at the lowest practical command level. Elevate unresolved differences concerning support agreements through each Army activity’s chain of command. The Office of the Assistant Chief of Staff for Installation Management and the Army Budget Office will resolve disputes among Army MACOMs and/or other Army activities.

## 6. Exceptions.

- a. Claims. The Army Claims Regulation (AR 27-20) and DA Pam 27-162 govern claims.
- b. Movement of personal property. DoD 4500.34-R, AR 55-71, and MTMC Personal Property Consignment and Instruction Guide (PPCIG) govern this support area.
- c. Retirement Services Program. AR 600-8-7 governs this support area.
- d. Movement of family members. DoD 4500.9-R and AR 55-46 govern this support area.
- e. The Army Continuing Education Systems (ACES). AR 621-5 governs this program.
- f. Total Army Involvement in Recruiting (TAIR). The Personnel Procurement Promotional Recruiting Support Program governs this support.
- g. Casualty Administration, Funeral Escorts, Burial Honors and Mortuary Affairs. AR 638-2 governs this support area.
- h. Nuclear Accident and Incident Control (NAIC). AR 50-5 governs this reporting requirement.
- i. Nuclear Weapons and Nuclear Weapons Materiel. AR 700-65 addresses policies, responsibilities, and procedures for the supply, maintenance, accountability, and custody of nuclear weapons and nuclear materiel during peacetime, national emergencies, and war.
- j. Mobilization Planning and Execution. These requirements are covered by AR 500-5, Army Mobilization and Operations Planning and Execution System (AMOPES), and related regulations (e.g., FORSCOM Regulation 500-3, FORSCOM Mobilization and Deployment Planning System (FORMDEPS) and TRADOC Mobilization and Operations Planning and Execution System (TMOPEs). The Mobilization Plan Product and the Global Command and Control System (GCCS) are available worldwide and identify mobilization planning and execution information, down to the unit level of detail. It also provides scenario specific data for various regional contingencies.
- k. Weather Warning Dissemination to Army units in CONUS (designated Army Weather Warning Centers). AR 115-1 governs this area.
- l. Chaplain Military Religious Support. AR 165-1 governs this Support.
- m. Reserve Component Annual Training. FORSCOM Regulation 220-3, FORSCOM Regulation 350-12, and FORSCOM/ARNG Regulation 350-2 govern the coordination for and support of RC Annual Training.
- n. United States Army Criminal Investigation Command. AR 10-87 and AR 195-2 govern this support area.

o. Army Oil Analysis Program (AOAP). The Logistics Support Activity AOAP Program Director, in conjunction with the MACOMs, assigns units participating in AOAP to a specific laboratory.

p. Nonappropriated Fund (NAF) Morale, Welfare and Recreation (MWR) Dividend Payments. AR 215-1 governs the payment of NAF MWR dividends.

## **Appendix A**

### **References**

#### **Section I**

#### **Required Publications**

AR 10-87  
(Major Army Commands in the Continental United States) (Cited in paragraph 6n)

AR 25-1  
(The Army Information Resources Management Program) (Cited in paragraph C-10)

AR 27-20  
(Claims) (Cited in paragraph 6a)

AR 50-5  
(Nuclear Surety) (Cited in paragraph 6h)

AR 55-46  
(Travel Overseas) (Cited in paragraph 6d)

AR 55-71  
(Transportation of Personal Property and Related Services) (Cited in paragraph 6b)

AR 115-1  
(Weather Warning Support) (Cited in paragraph 6k)

AR 165-1  
(Chaplain Activities in the United States Army) (Cited in paragraph 6l)

AR 190-47  
(The Army Corrections System) Cited in paragraph C-1.)



AR 195-2  
(Criminal Investigation Activities) (Cited in paragraph 6n)

AR 500-5  
(Army Mobilization and Operations Planning and Execution System (AMOPES) (Cited in paragraph 6j)

AR 600-8-7  
(Retirement Services Program). (Cited in paragraph 6c)

AR 621-5  
(Army Continuing Education System (ACES) (cited in paragraph 6e)

AR 638-2  
(Army Casualty Operation/ Assistance/Insurance) (Cited in paragraph 6g)

AR 700-13  
(Worldwide Ammunition Support and Review Programs) (Cited in paragraph C-7)

AR 700-65 (Nuclear Weapons & Nuclear Weapon Materiel) (cited in paragraph 6i)

DA Pam 27-162  
(Legal Services) (Cited in paragraph 6a)

HQDA Memorandum, SAFM-BUR, dated 19 May 95  
Army Reimbursable Policy

HQDA Message, SAFM-BUR, dated 211424Z May 97  
Army Reimbursable Policy

## **Section II**

### **Related Publications**

Army Support Agreement Management Handbook  
(available on the Internet at [www.hqda.army.mil/acsim/ops/](http://www.hqda.army.mil/acsim/ops/))

AR 11-2 (Management Control)

DA Pam 350-9  
(Index and Description of Army Training Devices)

DFAS-IN Manual 37-100-XX (Army Management Structure) (XX - Fiscal Year. DFAS updates this manual every year.)

DoD Regulation 4500.9  
(Defense Transportation Regulation)

DoD Instruction 4000.19  
(Interservice and Intragovernmental Support)

FORSCOM 220-3  
(The ARNG and USAR Reserve Component Training Assessment)

FORSCOM/ARNG 350-2  
(Reserve Component Training in America's Army)

FORSCOM 350-12  
(Procedures for Tasking and Support from FORSCOM Installations and Units)

FORSCOM 500-3  
(FORSCOM Mobilization and Deployment Planning System (FORMDEPS))

MTMC Personal Property Consignment and Instruction Guide

TRADOC 351-18  
(Total Army School System (TASS))

### **Section III**

#### **Prescribed Forms**

This section contains no entries.

### **Section IV**

#### **Referenced Forms**

DD Form 1144  
Support Agreement

### **Appendix B**

#### **Base Support Services List**

This Appendix uses the list of Base Support Services from the Installation Status Report (ISR) Part III to provide information on where customers may obtain the service. This appendix places services in one of four categories. “Support performed by customer’s chain of command” are services that a customer’s headquarters normally provides. “Non-designated services” describes support that customers may obtain from any source they choose. “Designated services” describes support for which customers must obtain from specific providers. Details of the coordination for designated services are in Appendix C. “Policy exceptions” are services for which other Army regulations take precedence. See paragraph 6 of this regulation for specific guidance. Table B-1 provides this information by ISR service number.

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**Table B-1**  
**Base Support Services**

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**ISR Service:** a01

**Service Name:** Organizational and Job Design

**Support Performed by Customer’s Chain Of Command:** not applicable

**Non-Designated Services:** All support except CPOC related support to CPACs

**Designated Services (See AppendixC):** CPOC related support to CPACs

**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a02

**Service Name:** Filling Jobs

**Support Performed by Customer’s Chain Of Command:** not applicable

**Non-Designated Services:** All support except CPOC related support to CPACs

**Designated Services (See AppendixC):** CPOC related support to CPACs

**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a03

**Service Name:** Employee Services

**Support Performed by Customer’s Chain Of Command:** not applicable

**Non-Designated Services:** All support except CPOC related support to CPACs

**Designated Services (See AppendixC):** CPOC related support to CPACs

**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a04

**Service Name:** Workforce Effectiveness

**Support Performed by Customer’s Chain Of Command:** not applicable

**Non-Designated Services:** All support except CPOC related support to CPACs

**Designated Services (See AppendixC):** CPOC related support to CPACs

**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a05

**Service Name:** Workforce Transition

**Support Performed by Customer’s Chain Of Command:** not applicable

**Non-Designated Services:** All support except CPOC related support to CPACs

**Designated Services (See AppendixC):** CPOC related support to CPACs

**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a06

**Service Name:** NAF Personnel Support  
**Support Performed by Customer's Chain Of Command:** not applicable  
**Non-Designated Services:** All support  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a06

**Service Name:** NAF Personnel Support  
**Support Performed by Customer's Chain Of Command:** not applicable  
**Non-Designated Services:** All support  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a07

**Service Name:** Personnel Manning  
**Support Performed by Customer's Chain Of Command:** not applicable  
**Non-Designated Services:** The nearest installation or facility generally provides this service. However, there are numerous instances where Personnel Manning is consolidated at a location distant from the soldier. The following are examples of commands whose support is consolidated at selected installations: USAREC, USMEPCOM, ROTC, Training Support Brigades, USAR AGR and soldiers assigned as AC support to RC. MACOMs may approve additional consolidations.  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a08

**Service Name:** Personnel Services  
**Support Performed by Customer's Chain Of Command:** not applicable  
**Non-Designated Services:** All support except for casualty administration, funeral escorts, burial honors and mortuary affairs, retirement services program, and TAIR . Personnel Services are generally provided at the same installation or facility as Personnel Manning. Exceptions may be made upon agreement of the MACOMs involved.  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** Casualty administration, funeral escorts, burial honors and mortuary affairs; retirement services program; TAIR.

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**ISR Service:** a09

**Service Name:** Substance Abuse  
**Support Performed by Customer's Chain Of Command:** not applicable  
**Non-Designated Services:** All support.  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a10

**Service Name:** Army Community Services  
**Support Performed by Customer's Chain Of Command:** not applicable  
**Non-Designated Services:** All support; if Army installation is not near for Army Emergency Relief, contact nearest American Red Cross, Air Force Aid Society, Navy-Marine Corps Relief Society, or Coast Guard Mutual Assistance Office.  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a11

**Service Name:** Child and Youth Services

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a12

**Service Name:** Fitness and Recreation

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support except NAF MWR Dividend Payments

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** NAF MWR Dividend Payments

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**ISR Service:** a13

**Service Name:** Business Operations

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a14

**Service Name:** Continuing Education Service

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support except for ACES

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** ACES

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**ISR Service:** a15

**Service Name:** Communication Systems and System Support

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support except IMA for USAR units

**Designated Services (See AppendixC):** IMA for USAR units

**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a16

**Service Name:** Visual Information Systems

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support except Training Devices

**Designated Services (See AppendixC):** Training Devices

**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a17

**Service Name:** Document Management

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support except IMA for USAR units

**Designated Services (See AppendixC):** IMA for USAR units

**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a18

**Service Name:** Information Systems Security

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a19

**Service Name:** Automation

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support except IMA for USAR units

**Designated Services (See AppendixC):** IMA for USAR units

**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a20

**Service Name:** IT Planning

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a21

**Service Name:** Installation Security Program Management Support

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a22

**Service Name:** Operations Planning

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support except mobilization planning and execution, and Weather Warning Dissemination

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** Mobilization planning and execution; Weather Warning Dissemination

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**ISR Service:** a23

**Service Name:** Ammunitions Supply

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support except QASAS and EOD

**Designated Services (See AppendixC):** QASAS and EOD

**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a24

**Service Name:** Retail Supply

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a25

**Service Name:** Central Issue Facility

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a26

**Service Name:** Asset Management

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a27

**Service Name:** Materiel Support Maintenance

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support except nuclear weapons, NAIC, and aircraft recovery

**Designated Services (See AppendixC):** Aircraft recovery

**Policy Exception (See Para 6):** Nuclear weapons and NAIC

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**ISR Service:** a28

**Service Name:** Transportation Services

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support except unit Movement Planning and Execution; movement of family members; movement of personal property

**Designated Services (See AppendixC):** Unit Movement Planning and Execution

**Policy Exception (See Para 6):** Unit Movement Planning and Execution

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**ISR Service:** a28

**Service Name:** Transportation Services

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support except unit Movement Planning and Execution; movement of family members; movement of personal property

**Designated Services (See AppendixC):** Unit Movement Planning and Execution

**Policy Exception (See Para 6):** Movement of family members; movement of personal property

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**ISR Service:** a29

**Service Name:** Food Services/TISA

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a30

**Service Name:** Laundry & Dry Cleaning Services

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a31

**Service Name:** Bldg. Maint. - Training & Ops

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a32

**Service Name:** Bldg. Maint. - Maint. & Production

**Support Performed by Customer's Chain Of Command:** not applicable  
**Non-Designated Services:** All support  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a33

**Service Name:** Bldg. Maint. - RDT&E

**Support Performed by Customer's Chain Of Command:** not applicable  
**Non-Designated Services:** All support  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a34

**Service Name:** Bldg. Maint. - Supply

**Support Performed by Customer's Chain Of Command:** not applicable  
**Non-Designated Services:** All support  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a35

**Service Name:** Bldg. Maint. - Administration

**Support Performed by Customer's Chain Of Command:** not applicable  
**Non-Designated Services:** All support  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a36

**Service Name:** Bldg. Maint. - AFH

**Support Performed by Customer's Chain Of Command:** not applicable  
**Non-Designated Services:** All support  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a37

**Service Name:** Bldg. Maint. - UPH

**Support Performed by Customer's Chain Of Command:** not applicable  
**Non-Designated Services:** All support  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a38

**Service Name:** Bldg. Maint. - Community

**Support Performed by Customer's Chain Of Command:** not applicable  
**Non-Designated Services:** All support  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a39

**Service Name:** Bldg. Maint. - Medical/Hospital

**Support Performed by Customer's Chain Of Command:** not applicable  
**Non-Designated Services:** All support  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a40

**Service Name:** Maint. - Improved Grounds

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a41

**Service Name:** Maint. - Unimproved Grounds

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

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**ISR Service:** a42

**Service Name:** Bldg. Maint. - Other

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a43

**Service Name:** Maint. - Surfaced Area

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a44

**Service Name:** Heating/Cooling Services

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a45

**Service Name:** Water Services

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a46

**Service Name:** WasteWater Services

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a47

**Service Name:** Electrical Services

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a48

**Service Name:** Other Utility Services

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a48

**Service Name:** Other Utility Services

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a49

**Service Name:** Maint. - Railroad

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a50

**Service Name:** Family Housing Management

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a51

**Service Name:** Transient Housing Management

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a52

**Service Name:** UPH Management

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a53

**Service Name:** Facilities Engineering Services Management

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a54

**Service Name:** Master Planning

**Support Performed by Customer's Chain Of Command:** All support  
**Non-Designated Services:** not applicable  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a55

**Service Name:** Real Estate/Real Property Administration  
**Support Performed by Customer's Chain Of Command:** not applicable  
**Non-Designated Services:** All support  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a56

**Service Name:** Real Estate Leases  
**Support Performed by Customer's Chain Of Command:** not applicable  
**Non-Designated Services:** All support  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a57

**Service Name:** Custodial Services  
**Support Performed by Customer's Chain Of Command:** not applicable  
**Non-Designated Services:** All support  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a58

**Service Name:** Indoor Pest Control  
**Support Performed by Customer's Chain Of Command:** not applicable  
**Non-Designated Services:** All support  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a59

**Service Name:** Outdoor Pest Control  
**Support Performed by Customer's Chain Of Command:** not applicable  
**Non-Designated Services:** All support  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a60

**Service Name:** Refuse Removal  
**Support Performed by Customer's Chain Of Command:** not applicable  
**Non-Designated Services:** All support  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a61

**Service Name:** Snow and Sand Removal  
**Support Performed by Customer's Chain Of Command:** not applicable  
**Non-Designated Services:** All support  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a62

**Service Name:** Minor Construction

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a63

**Service Name:** Real Property Demolition

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a64

**Service Name:** Conservation Programs

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a65

**Service Name:** Restoration Programs

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a66

**Service Name:** Compliance Programs

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a67

**Service Name:** Pollution Prevention Programs

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a68

**Service Name:** Fire and Emergency Response Services

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a69

**Service Name:** Program/Budget

**Support Performed by Customer's Chain Of Command:** All support

**Non-Designated Services:** not applicable

**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a70

**Service Name:** Support Agreement/MOU/MOA Management  
**Support Performed by Customer's Chain Of Command:** All support  
**Non-Designated Services:** not applicable  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a71

**Service Name:** Management Accounting  
**Support Performed by Customer's Chain Of Command:** All support  
**Non-Designated Services:** not applicable  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a72

**Service Name:** Installation TDA Management  
**Support Performed by Customer's Chain Of Command:** All support  
**Non-Designated Services:** not applicable  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a73

**Service Name:** Management Analysis  
**Support Performed by Customer's Chain Of Command:** All support  
**Non-Designated Services:** not applicable  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a74

**Service Name:** Contracting  
**Support Performed by Customer's Chain Of Command:** not applicable  
**Non-Designated Services:** All support  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a74

**Service Name:** Contracting  
**Support Performed by Customer's Chain Of Command:** not applicable  
**Non-Designated Services:** All support  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a75

**Service Name:** Contracting Administration  
**Support Performed by Customer's Chain Of Command:** not applicable  
**Non-Designated Services:** All support  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a76

**Service Name:** Correctional Services

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support except confinement

**Designated Services (See AppendixC):** Confinement

**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a77

**Service Name:** Law Enforcement Services

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support except support related to serious incidents and US Army Criminal Investigation Command operations

**Designated Services (See AppendixC):** Support related to serious incidents

**Policy Exception (See Para 6):** US Army Criminal Investigation Command operations

---

**ISR Service:** a78

**Service Name:** Physical Security

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a79

**Service Name:** Administrative & Civil Law

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a80

**Service Name:** Criminal Law & Discipline

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a81

**Service Name:** Client Services

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support except claims

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** Claims

---

**ISR Service:** a82

**Service Name:** Religious Support

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a82

**Service Name:** Religious Support

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support except Chaplain military religious support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** Chaplain military religious support

---

**ISR Service:** a83

**Service Name:** Special Staff Work

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support except Chaplain military religious support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** Chaplain military religious support

---

**ISR Service:** a84

**Service Name:** Community Relations

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a85

**Service Name:** News Media Facilitation

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a86

**Service Name:** Information Strategies

**Support Performed by Customer's Chain Of Command:** not applicable

**Non-Designated Services:** All support

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a87

**Service Name:** Command Inspections

**Support Performed by Customer's Chain Of Command:** All support

**Non-Designated Services:** not applicable

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a88

**Service Name:** Command Investigations

**Support Performed by Customer's Chain Of Command:** All support

**Non-Designated Services:** not applicable

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a89

**Service Name:** Complaint/Assistance Services

**Support Performed by Customer's Chain Of Command:** All support

**Non-Designated Services:** not applicable

**Designated Services (See AppendixC):** not applicable

**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a90

**Service Name:** Protocol Services

**Support Performed by Customer's Chain Of Command:** All support

**Non-Designated Services:** not applicable  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a91  
**Service Name:** Installation Management  
**Support Performed by Customer's Chain Of Command:** All support  
**Non-Designated Services:** not applicable  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a92  
**Service Name:** EEO  
**Support Performed by Customer's Chain Of Command:** not applicable  
**Non-Designated Services:** not applicable  
**Designated Services (See AppendixC):** Units should coordinate for this service with the installation with which the unit has a servicing agreement for civilian personnel services. USAR units coordinate with Fort McCoy  
**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a93  
**Service Name:** EO  
**Support Performed by Customer's Chain Of Command:** All support.  
**Non-Designated Services:** not applicable  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a94  
**Service Name:** Internal Review  
**Support Performed by Customer's Chain Of Command:** All support.  
**Non-Designated Services:** not applicable  
**Designated Services (See AppendixC):** not applicable  
**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a95  
**Service Name:** Installation Safety and Occupational Health  
**Support Performed by Customer's Chain Of Command:** not applicable.  
**Non-Designated Services:** All support except safety service for USAR units  
**Designated Services (See AppendixC):** Safety service for USAR units  
**Policy Exception (See Para 6):** not applicable

---

**ISR Service:** a95  
**Service Name:** Installation Safety and Occupational Health  
**Support Performed by Customer's Chain Of Command:** not applicable.  
**Non-Designated Services:** All support except safety service for USAR units  
**Designated Services (See AppendixC):** Safety service for USAR units  
**Policy Exception (See Para 6):** not applicable

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## Appendix C



## Designated Base Support Services

The following paragraphs and tables D-1 through D-10 detail authorized providers' Areas of Responsibility (AORs) for designated base support services.

### D-1.

#### Confinement (designated installations).

Tables D-1a and D-1b show installations with confinement capabilities.

a. Confinement.

(1) Function: Confinement

(2) HQDA Proponent: Deputy Chief of Staff for Operations and Plans.

(3) Supporting References: AR 190-47.

(4) Typical Support Services: Pre-trial and post-trial confinement for offenses committed under the Uniform Code of Military Justice.

b. Support exceptions.

1) US Disciplinary Barracks (USDB), Fort Leavenworth, KS provides confinement support only for individuals sentenced to more than five years, and all sentenced officer prisoners. Commanders MUST coordinate transfers to the USDB through HQDA, DAMO-ODL.

2) Installations not having reasonable access to an Army or DoD Corrections Facility can use existing detention cell operations (AR 190-47, para 15-6), or contract pre-trial and limited post-trial confinement services with a local correctional services provider (AR 190-47, para 3-1i).

c. AOR. Commanders will use the appropriate facility nearest the installation's geographic location. Installations having access to Army and DoD facilities will use an Army facility unless operational requirements preclude such use.

---

**Table D-1a**  
**Army Facilities**

---

Installation	MACOM	Confinement Capability
Ft Knox	TRADOC	Male pre-trial and post-trial with sentences up to 5 years.

Ft Lewis	FORSCOM	Male/female pre- and post-trial with sentences up to 5 years.
Ft Richardson	USARPAC	Male/Female pre- and post-trial with sentences up to 12 mos.
Ft Sill	TRADOC	Male/Female pre- and post-trial with sentences up to 5 years.

**Table D-1b**  
**DoD Facilities**

Installation	Service	Confinement Capability
Camp Lejeune, NC	USMC	Male pre-trial, and post-trial with sentences up to 5 years.
Camp Pendleton, CA	USMC	Male pre-trial, and post-trial with sentences up to 5 years.
Charleston, SC	USN	Male pre-trial, and post-trial with sentences up to 5 years.
Miramar , CA	USN	Male/Female pre- and post-trial with sentences up to 5 years.
Norfolk, VA	USN	Male/Female pre- and post-trial with sentences up to 5 years.
Quantico, VA	USMC	Male/Female pre- and post-trial with sentences up to 5 years.

**D-2.**

**Unit Movement Planning and Execution.**

a. Function. Unit Movement Planning and Execution Services.

1) HQDA Proponent. ODCSLOG, DALO-TSM.

2) Supporting references. FORSCOM/ARNG Reg 55-1, FORSCOM Reg 55-2.

3) Typical support services. Services include coordinating transportation support, Port Support Activities, Departure/Arrival Airfield Control Group, Unit Movement Data submissions/Transportation Coordinator Automated Command and Control Information System support, and assistance obtaining blocking, bracing, packing, crating, and tiedown materials (units fund the actual cost of materials).

b. Area of Responsibility. Table D-2 provides installation taskings by installation, state, and county. These taskings basically support the concept that the closest installation having the capability provides the service, but somewhat modifies taskings to distribute the workload. Specific installations have designated areas to allow for appropriate planning and resourcing and for ease of identification by the units.

c. Installations will budget for these services and provide them on a non-reimbursable basis IAW the Army Reimbursable Policy. However, units must plan support requirements in sufficient detail and with acceptable lead times so the installations can support the requirements. Under normal exercise and training conditions, units may incur incremental costs such as overtime if it is a result of improper planning by the unit. Since most of the services are non-

reimbursable, units will not change the support provider without the consent of the tasked installation and FORSCOM, since the change may require transfer of resources.

**Table D-2**  
**Unit Movement Planning Responsibilities**

Supporting Activities	MACOM	Area Of Responsibility
Devens RFTA	FORSCOM	<b>CT:</b> All counties <b>ME:</b> All counties <b>MA:</b> All counties <b>NH:</b> All counties <b>RI:</b> All counties <b>VT:</b> All counties
Ft Belvoir, VA	MDW	<b>VA:</b> Arlington, Fairfax, Culpeper, Fauquier, Greene, King George, Lancaster, Madison, Northumberland, Orange, Page, Prince, William, Rappahannock, Richmond, Rockingham, Shenandoah, Spotsylvania, Stafford, Warren, Westmoreland <b>WV:</b> Grant, Hardy, Pendleton.
Ft Benning, GA	TRADOC	<b>AL:</b> Bullock, Chambers, Macon, Coosa, Elmore, Lee, Russell, Tallapoosa <b>FL:</b> Bay, Calhoun, Columbia, Dixie, Escambia, Franklin, Gadsden, Gilchrist, Gulf, Hamilton, Holmes, Jackson, Jefferson, Lafayette, Leon, Liberty, Madison, Okaloosa, Santa Rosa, Suwanee, Taylor, Walton, Wakulla, Washington <b>GA:</b> Baker, Ben Hill, Berrien, Bibb, Bleckley, Brooks, Calhoun, Chattahoochee, Clay, Clinch, Colquitt, Cook, Crawford, Crisp, Decatur, Dodge Dooley, Dougherty, Earley, Echols, Grady, Harris, Houston, Irwin, Jones, Lamar, Lanier, Lee, Lowndes, Macon, Marion, Meriwether, Miller Mitchell, Monroe, Muscogee, Peach, Pike, Pulaski, Quitman, Randolph, Schley, Seminole, Stewart, Sumter, Talbot, Taylor, Terrell, Thomas, Tift, Troup, Turner, Twiggs, Upson, Webster, Wilcox, Worth
Ft Bliss, TX	TRADOC	<b>NM:</b> All counties <b>TX:</b> Brewster, Culberson, El Paso, Hudspeth, Jeff Davis, Loving, Pecos, Presidio, Reeves Terrell, Ward, Winkler

Ft Bragg, NC	FORSCOM	<b>NC:</b> All counties
Ft Campbell, KY	FORSCOM	<b>TN:</b> All counties <b>KY:</b> All counties west of and including Breckenridge, Butler, Logan, Ohio, Simpson
Ft Carson, CO	FORSCOM	<b>CO:</b> All counties <b>ID:</b> All counties <b>MT:</b> All counties <b>UT:</b> All counties <b>WY:</b> All counties
Ft Dix, NJ	FORSCOM	<b>NJ:</b> All counties <b>NY:</b> Bronx, Columbia, Delaware, Dutches, Greene, Kings, Nassau, New York City, Orange, Putnam, Queens, Richmond, Rockland, Suffolk, Sullivan, Ulster, Westchester <b>PA:</b> All counties
Ft Drum, NY	FORSCOM	<b>NY:</b> All counties except those listed under Ft Dix
Ft Eustis, VA	TRADOC	<b>VA:</b> Chesapeake, Gloucester, Hampton, Isle of Wight, James City, Mathews Middlesex, Newport News, Norfolk Portsmouth, Southampton, Suffolk, Virginia Beach, York
Ft Gordon, GA	TRADOC	<b>SC:</b> Abbeville, Aiken, Allendale, Anderson, Barnwell, Edgefield, Greenville, Greenwood, Hampton, Laurens, McCormick, Oconee, Pickens, Saluda, Spartanburg <b>GA:</b> Banks, Baldwin, Burke, Clarke, Columbia, Elbert, Emanuel, Franklin, Glascock, Green, Hancock, Hart, Jackson, Jefferson, Jenkins, Johnson, Laurens, Lincoln, Madison, McDuffie, Morgan, Oconee, Oglethorpe, Putnam, Richmond, Screven, Stephens, Taliaferro, Warren, Washington, Wilkes, Wilkinson
Ft Hood, TX	FORSCOM	<b>TX:</b> All counties east of and not including Pecos, Ward, Winkler; northern half of Terrell County; counties north of and not including Austin, Bastrop, Blanco, Chambers, Edwards, Fayette, Gillespie, Harris, Jefferson, Kerr, Lee, Travis, Val Verde,

		Wall, Orange County (excluding Beaumont area)
Ft Huachuca, AZ	TRADOC	<b>AZ:</b> All counties
Ft Irwin, CA	FORSCOM	<b>NV:</b> Clark <b>CA:</b> Imperial, Inyo, Riverside, San Bernardino San Diego
Ft Jackson, SC	TRADOC	<b>SC:</b> Bamberg, Berkeley, Calhoun, Charleston, Cherokee, Chester, Chesterfield, Clarendon, Colleton, Darlington, Dillon, Dorchester, Fairfield, Florence, Georgetown, Horry, Kershaw, Lancaster, Lee, Lexington, Marion, Marlboro, Newberry, Orangeburg, Richland, Sumter, Union, Williamsburg, York
Ft Knox, KY	TRADOC	<b>KY:</b> All counties east of and including Allen, Edmonson, Grayson, Hardin, Meade, Warren <b>OH:</b> All counties <b>IL:</b> Champaign, Christian, Clark, Coles, Crawford, Cumberland, DeWitt, Douglas, Edgar, Edwards, Effingham, Ford, Fulton, Iroquois, Jasper, Lawrence, Logan, Macon, Mason, McLean, Menard, Moultrie, Piatt, Richland, Shelby, Tazewell, Vermillion, Wabash <b>IN:</b> All counties except Elkhart, Lake, La Porte, Porter, St Joseph, La Grange
Ft Lee, VA	TRADOC	<b>VA:</b> All counties except Accomack, Arlington, Chesapeake, Culpeper, Fairfax, Fauquier, Gloucester, Greene, Isle of Wight, James City, King George, Lancaster, Madison, Mathews, Middlesex, Northampton, Newport News, Northumberland, Orange, Page, Portsmouth, Prince William, Rappahannock, Richmond, Rockingham, Shenandoah, Spotsylvania, Stafford, Suffolk, Virginia Beach, Warren, Westmoreland, York
Ft Leonard Wood, MO	TRADOC	<b>MO:</b> All counties <b>IL:</b> Adams, Alexander, Bond, Brown, Calhoun, Cass, Clay, Clinton, Fayette, Hancock, Hardin, Franklin, Gallatin, Green, Hamilton, Jackson, Jefferson, Jersey, Johnson, Macoupin, Madison, Marion, Massac, McDonough, Monroe, Montgomery, Morgan,

		Perry,Pike,Pope, Pulaski,Randolph,Saline,Sangamon, Schuyler,Scott,St. Clair,Union,Wayne, Washington,White,Williamson
Ft Lewis, WA	FORSCOM	<b>OR:</b> All counties <b>WA:</b> All counties <b>CA:</b> All counties except Imperial, Inyo,Riverside,San Bernardino,San Diego <b>NV:</b> All counties except Clark
Ft McClellan, AL	TRADOC	<b>AL:</b> Bibb,Blout,Calhoun,Cherokee,Clay, Cleburne,Colbert,Coosa,Cullman,DeKalb, Etowah,Fayette,Franklin,Jackson,Jefferson Lamar,Lauderdale,Lawrence,Limestone, Madison,Marion,Marshall,Morgan,Pickens, Randolph,Shelby,St Clair,Sumter, Talladega,Tuscaloosa,Walker,Winston <b>MS:</b> counties north of and including Attala,Holmes,Humphreys,Issaquena Noxubee,Sharkey,Winston
Ft McCoy, WI	USARC	<b>IA:</b> All counties <b>MI:</b> All counties <b>MN:</b> All counties <b>WI:</b> All counties <b>IL:</b> counties north of and including Henderson,Kankakee,Knox,Livingston,Peoria, Warren,Woodford <b>IN:</b> Elkhart,Lake,LaPorte,Porter,St Joseph, LaGrange <b>ND:</b> All counties
Ft McPherson, GA	FORSCOM	<b>GA:</b> Barrow,Bartow,Butts,Carrol,Catoosa, Chattoga,Cherokee,Clayton,Cobb,Coweta, Dade,Dawson,DeKalb,Douglas,Fannin,Fayette, Floyd,Forsyth,Fulton,Gilmer,Gordon, Gwinnett,Habersham,Hall,Haralson,Heard, Henry,Jasper,Lumpkin,Murray,Newton, Paulding,Pickens,Polk,Raburn,Rockdale, Spaulding,Towns,Union,Walker,Walton, White,Whitfield. <b>Puerto Rico:</b> All <b>Virgin Islands:</b> All
Ft Meade, MD	MDW	<b>MD:</b> All counties <b>District of Columbia</b>

		<b>DE:</b> All counties <b>WV:</b> All counties except Grant,Hardy, Pendleton <b>VA:</b> Accomack,Clarke,Frederick,Loudoun, Northampton
Ft Polk, LA	FORSCOM	<b>LA:</b> All parishes <b>TX:</b> Chambers,Jefferson,Orange (Beaumont area)
Ft Riley, KS	FORSCOM	<b>KS:</b> All counties <b>NE:</b> All counties <b>SD:</b> All counties
Ft Rucker, AL	TRADOC	<b>AL:</b> Autauga,Baldwin,Barbour,Bulter, Chilton,Choctaw,Clarke,Coffee,Conecuh, Covington,Crenshaw,Dale,Dallas,Elmore, Escambia,Geneva,Greene,Hale,Henry,Houston Lee,Lowndes,Macon,Marengo,Mobile,Monroe, Montgomery,Perry,Pike,Russell,Washington, Wilcox <b>MS:</b> counties south of and excluding Attala,Holmes,Humphreys,Issaquena Noxubee,Sharkey,Winston
Ft Sam Houston, TX	MEDCOM	<b>TX:</b> counties south of and including Austin,Bastrop,Blanco,Chambers,Edwards, Fayette,Gillespie,Harris,Jefferson,Kerr, Lee,Travis,Val Verde; southern half of Terrell County
Ft Sill, OK	TRADOC	<b>AR:</b> All counties <b>OK:</b> All counties
Ft Stewart, GA	FORSCOM	<b>FL:</b> All counties except Bay,Calhoun, Columbia,Dixie,Escambia,Franklin,Gadsden, Gilchrist,Gulf,Hamilton,Holmes,Jackson, Jefferson,Lafayette,Leon,Liberty,Madison, Okaloosa,Santa Rosa,Suwanee,Taylor,Walton, Wakulla,Washington <b>GA:</b> Appling,Atkinson,Bacon,Brantley,Bryan, Bullock,Camden,Candler,Charlton,Chatham, Coffee,Effingham,Evans,Glynn,Jeff Davis, liberty,Long,McIntosh,Montgomery,Pierce, Tattnall,Telfair,Toombs,Treutlen,Ware, Wayne,Wheeler <b>SC:</b> Beaufort,Jasper

**D-3.**

**Law Enforcement Services Relating to Serious Incident Requirements.**

a. Function. Law Enforcement Services.

1) HQDA Proponent. Deputy Chief of Staff, Operations and Plans.

2) Supporting references: AR 190-9, AR 190-40, AR 600-62, AR 630-10.

3) Typical Support Services: Serious Incident Reports (SIR), Personnel Control Facilities (PCF), Regional Correctional Facilities (RCF), and Absent without Leave and Deserter Apprehension Program support for Provost Marshal operations

b. AOR. Table D-3 shows Installations' AOR.

1) The U.S. Army Deserter Information Point maintains operational control out of Ft Benjamin Harrison.

2) Ft Sill and Ft Knox are the installations to process deserters and soldiers incarcerated by civilian and military correctional institutions, as directed by HQDA (DAMO-ODL).

3) All installation commanders and their provost marshals have SIR responsibilities outlined in AR 190-40 and as directed by HQDA (DAMO-ODL). In instances where a reportable serious incident occurs, and an Army installation or activity lacks the technical system to transmit a SIR, installations listed in Table D-3 will assist in gathering information for the SIR and transmit the SIR to HQDA (DAMO-ODL). When an installation listed in table D-3 identifies that a closer installation can accomplish the SIR requirement, the two installation provost marshals will coordinate and resolve which installation will complete the SIR.

**Table D-3  
SIR AOR**

<b>Installation</b>	<b>Serious Incident Additional Reporting Areas</b>
Ft Drum	NY, VT, MA, NH
Ft Dix	RI, CT
Ft Mcco	MI, IL (Boone, Buruau, Carroll, Cook, DeKalb, Du Page, Grundy, Henderson, Henry, Jo Daviess, Kane, Kankakee, Kendall, Knox, La Salle, Lake, Lee, Livingston, Marshall, Mchenry, Mercer, Ogle, Peoria, Putnam, Rock Island, Stark, Stephenson, Wqarren, Whiteside, Will, Winnebago, and



	Woodford Counties Only)
	IN (Elkhart, La Porte, Lake, Porter, and St Joseph Counties Only)
Ft Leonard Wood	IL (All Counties except Those Assigned To Ft Mccoy
Ft Knox	IN (All Counties except Those Assigned To Ft Mccoy
Ft Campbell	AL (All Counties except Those Assigned To Ft Benning)
Ft Rucker	MS
Ft Benning	AL (Bulloc, Chambers, Coosa, Elmore, Lee, Macon, Montgomery, Russell and Tallapoosa Counties Only)
Ft Irwin	CA (Imperial, Inyo, Riverside, San Bernadino, and San Diego Counties Only), NV (Clark County Only)
Ft Lewis	NV (All Counties Except Those Assigned To Ft Irwin) CA (All Counties Except Those Assigned To Ft Irwin)

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#### **D-4.**

#### **Explosive Ordnance Disposal (EOD).**

The Ordnance Battalions (EOD) and the USARPAC EOD Control Team accomplish this support activity. The EOD battalions operate under FORSCOM (52nd Ordnance Group (EOD)) command and control with several companies (EOD) strategically located within each control area. The USARPAC EOD Control Team operates under HQ USARPAC. Table D-4 shows areas of responsibility. Installations and MACOMs do not have a direct area support EOD responsibility.

##### a. EOD.

- 1) Functions: Explosive ordnance disposal.
- 2) HQDA Proponent: DCSLOG.
- 3) Supporting References: AR 1-4, AR 75-14, AR 75-15.
- 4) Typical Support Services:

a) EOD support for Active Army, Army Reserves, National Guard, State and local authorities.

b) EOD support to the Secret Service for President's and Vice President's protection, and to the FBI in dealing with improvised explosive and nuclear devices.

b. AOR. Table D-4 shows EOD Battalion AORs.

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**Table D-4**  
**EOD Battalion AORs**

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Battalion (EOD)	Area of Responsibility
763 <sup>rd</sup> Ordnance Battalion (EOD) Ft Dix, NJ	CT, DC, DE, MA, MD, ME, NH, NJ, NY, OH, PA, RI, VA, VT, WV
79 <sup>TH</sup> Ordnance Battalion (EOD) Ft Sam Houston, TX	AR, IL, IO, LA, KS, MN, MO, MS, NE, ND, NM, OK, SD, TX, WI
184 <sup>TH</sup> Ordnance Battalion (EOD) Ft Gillem, GA	AL, FL, GA, IN, KY, MI, NC, PR, SC, TN, VI
3 <sup>RD</sup> Ordnance Battalion (EOD) Ft Lewis, WA	AZ, CA, CO, ID, MT, NV, OR, WA, WY, UT
USARPAC EOD Control Team	AK, HI

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**D-5.**  
**Safety Services for USAR (designated USAR Regional Support Commands and installations as appropriate).**

a. Function. Safety Services.

- 1) HQDA Proponent. U.S. Army Safety Center.
- 2) Supporting references. AR 15-22, AR 55-203, AR 385 Series, DoD Regulation 4500.9.
- 3) Typical Support Services: Assistance in all aspects of safety programs.

b. Table D-5 lists designated RSCs, ARCOMs, and Installations.

**Table D-5  
Safety Services for USAR**

Regional Support Provider	Area of Responsibility
94TH RSC	ME, NH, VT, MA, RI, CT
77TH RSC	NY, NJ
99TH RSC	PA, WV, VA, MD, DE, NCR
88TH RSC	MN, WI, MI, IL, IN, OH
81ST RSC	FL, GA, AL, MS, TN, KY, NC, SC
89TH RSC	KS, NE, IA, MO
90TH RSC	TX, NM, OK, AR, LA
96TH RSC	MT, WY, UT, CO, ND, SD
63RD RSC	CA, NV, AZ
70TH RSC	WA, OR, ID
65TH ARCOM	PR, VI
SCHOFIELD BARRACKS	HI, GUAM, JOHNSTON ISLAND
FT RICHARDSON	AK
FT CLAYTON	PANAMA

**D-6.**

**Civilian Personnel Services Support for Civilian Personnel Advisory Centers (CPAC)  
(designated regional operations centers).**

a. Function. Regional Personnel Support Services for CPACs.

1) HQDA Proponent. ASA (MR&A).

2) Supporting references. AR 690 Series.

3) Typical Support Services of Civilian Personnel Operations Centers (CPOC): Classify positions, process personnel actions, maintain official personnel folders, announce job vacancies, rate/rank/applications, administer regional training programs, manage automated systems. A CPOC services several Civilian Personnel Advisory Centers (CPAC) within a particular region.

4) Typical Support Services of Civilian Personnel Advisory Centers: Advice and assistance to managers, labor relations, employee relations, advisory services for employee benefits, recruitment strategies, position management.

b. AOR. Table D-6 lists CPOC regions. Area support customers obtain their civilian support services from the CPOC that has an approved servicing agreement with that customer as prescribed by CPR 690-254.

**Table D-6  
CPOC Regions**

CPOC	Area Of Responsibility
Pacific (USARPAC) Ft Richardson, AK	Alaska, Hawaii, Guam, Johnston Islands, Japan
West (FORSCOM) TBD (Full Operating Capability (FOC)-9/99)	WA, OR, CA, ID, NV, AZ, NM, UT, MT, WY, ND, SD
Southwest (FORSCOM) Ft Riley, KS (FOC-9/97)	CO, NE, KS, OK, TX
North Central (USACE) Rock Island Arsenal, IL (FOC-9/98)	MN, WI, MI, IA, IL, IN, OH, WV Western PA (Pittsburgh and points west)
South Central (AMC) Redstone Arsenal, AL (FOC-97)	KY, TN, MO, AR, LA, MS AL (North, east, and west of Redstone Arsenal)
Northeast (AMC) Aberdeen Proving Ground, MD (FOC-9/97)	MD, (Less area covered by NCR), Northern VA, Eastern PA (east of Pittsburgh), NJ, DE, NY, VT, NH, MA, CT, RI, ME
Army National Capital Region Ft Belvoir, VA	NCR, Northern VA (north of Ft. Lee)
Southeast (TRADOC) Ft Benning, GA	FL, AL (Everything south of Redstone Arsenal), GA, SC, NC, Southern VA (Ft Lee and everything east, west, and south of Ft Lee)
Seckenheim, Germany	USAREUR
Taegu, Korea	Korea

c. Exceptions:

1) U.S. Army Reserve Command

a) Effective 1 Sep 98, the North Central CPOC will provide Typical Support Services of CPOC as indicated in a(3) above.

b) Fort McCoy will provide Typical Support Services of CPAC as indicated in a(4) above.

2) Civilian Intelligence Personnel Management System (CIPMS)

a) The Army National Capitol Region will provide Typical Support Services of CPOC as indicated in a(3) above.

b) The Fort Belvoir CPAC will provide Typical Support Services of CPAC as indicated in a(4) above.

**D-7.**

**Quality Assurance Specialist Ammunition Surveillance (QASAS) (designated installations).**

QASAS will provide ammunition surveillance as specified in SB 742-1 and MACOM and MSC publications during peacetime and mobilization. Use support agreements to document specific support provided. MACOMs should recommend to the HQDA proponent transfers/revisions to QASAS functional responsibilities in table D-7 as needed to accommodate future Army restructuring.

a. Function. Ammunition Surveillance

1) HQDA Proponent. DCSLOG/USA Defense Ammunition Center (DAC).

2) Supporting references. AR 700-13, SB 742-1.

3) Typical Support Services:

a) Basic load inspections at intervals not to exceed 12-15 months (SB 742-1, Chapter 9).

b) Technical Support at intervals not to exceed 12-15 months or upon request of supported installation, in the following areas:

(1) Explosive safety, quantity distance, and licensing procedures

(2) Ammunition storage

(3) Ammunition transportation

(4) Ammunition Malfunctions

(5) Ammunition suspensions and restrictions

(6) Propellant stabilizer levels

(7) Environmental compliance of ammunition operations

c) Review of standard operating procedures (SOPs) and local regulations pertaining to ammunition operations.

d) Mobilization assistance.

e) Inspection of (or approval of inspection procedures) ammunition required due to length of time on hand or special circumstances.

f) Review of construction plans involving ammunition facilities or other facilities impacting ammunition facilities due to proximity.

g) Technical support for accidents/incidents involving ammunition and explosives.

b. AOR. Listed at table D-7 are installation and MACOM responsibilities for providing ammunition surveillance support to state ARNG, Reserve Officer Training Corps (ROTC), U.S. Army Reserve (USAR), and installations within their geographic area with an ammunition mission and without assigned QASAS.

**Table D-7  
Ammunition Surveillance Responsibilities**

Installation	Supported States	Supported Installations
Ft. Bragg	NC	
Ft. Campbell	TN	
Ft. Carson	CO, MT, ND, SD, WY, UT	Camps Gurnsey & Williams
Ft. Drum	CT, ME, MA, NH, NY, RI, VT	Camp Edwards, USMA
Ft. Dix	NJ, PA	Fts. Indiantown Gap, Monmouth, Devens Reserve Forces Training Area
Ft. Hood	TX (except Ft Bliss)	Camp Bullis
Ft. Hunter-Liggett	CA, NV	Camp Roberts
Ft. Lewis	ID, OR, WA	Gowan Field
Ft. Pickett	VA less NCR	Fts. Eustis, Lee, Monroe, Storey
Ft. Polk	LA, MS	Camp Shelby
Ft. Riley	IA, KS, MN, NB, WI	Ft. Leavenworth & Ft. McCoy, Camp Ripley
Ft. Stewart	FL, PR, U.S. Virgin Islands	Ft. Buchanan, Camps Santiago & Blanding
Bluegrass AD	KY	
Letterkenny AD	WV	Fts. Detrick, Ritchie, and Carlisle Barracks
Mcalester AAP	OK, AR	Fts. Sill, Chafee and Camp Robinson
Ft. A.P. Hill	DE, DC, MD, NCR	Fts. Myers, Belvoir, McNair, Meade
Camp Navajo	AZ, NM	
Camp Stanley		Ft. Sam Houston
Ft. Benning	GA	Fts. Gillem, Rucker, & McPherson
Ft. Jackson	SC	Ft. Gordon
Ft. Knox	IN, MI, OH	Ft. Ben Harrison
Ft. Leonard Wood	MO, IL	
Ft. McClellan	AL	
Ft. Richardson	AK	

**D-8.****Aircraft recovery and maintenance support (designated support activities).**

Table D-8 shows activities designated to provide aircraft recovery services in CONUS.

a. Function. Aircraft recovery services.

- 1) HQDA Proponent. HQDA DALO-SMV
- 2) Supporting references. AR 710-2 AR 750-1, FM 1-500
- 3) Typical Support Services. Aircraft Repair and aircraft recovery.

b. The owning unit/activity is responsible for reimbursing the provider for repair and recovery of aircraft support at incremental costs in accordance with the ARP.

**Table D-8**  
**Aircraft Recovery Responsibilities**

Installation	Area of Responsibility
Ft. Rucker, AL	FL,GA,SC,TN,AL,MS
Ft Bragg, NC	NC
Ft Bliss, TX	NM, TX counties west of Crane,Crockett,Ector,ValVerde
Ft Hood, TX	LA,OK,AR, TX counties east of Pecos, Terrell, Ward, Winkler
Ft Campbell, KY	KY,OH,IN,IL,WI,MI
Ft Eustis, VA	VA
Ft Riley, KS	KS,MO,NB,IA,MN
Ft Carson, CO	CO,UT,ID,WY,MT,ND,SD
Ft Lewis, WA	WA,OR
CA AVCRAD	CA,NV
CT AVCRAD	CT,NJ,RI,MA,VT,NH,ME
Army Avn Spt Fac Annville PA	PA,WV,MD,DE
Army Avn Spt Fac Phoenix, AZ	AZ
Ft Drum, NY	NY

**D-9.**

## Training Devices

- a. Function. Training Support Centers
  - 1) HQDA Proponent: HQ, TRADOC (ATIC-DMF)
  - 2) Supporting References: AR 25-1, AR 350-38
  - 3) Typical Support Services:
    - (a) Devices, Simulators, and Simulations.
    - (b) Training Aids and Exhibits.
    - (c) MILES.
    - (d) Device Fabrication
  
- b. Area of Responsibility. Table D-9 shows installations' support responsibilities.

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**Table D-9**  
**Training Support Center Responsibilities**

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**Installation:** Ft. Benning, GA (TRADOC)

**AOR:** Florida: Columbia, Dixie, Gadsden, Hamilton, Jefferson, Lafayette, Leon, Madison, Suwannee, Taylor, Wakulla.

Georgia: Baker, Ben Hill, Bibb, Bleckley, Berrien, Brooks, Calhoun, Chattahoochee, Clay, Clinch, Colquitt, Cook, Crawford, Crisp, Decatur, Dodge, Dooley, Dougherty, Earle, Echols, Grady, Harris, Houston, Irwin, Jones, Lamarr, Lanier, Lee, Lowndes, Macon, Marion, Meriwether, Miller, Mitchell, Monroe, Muscogee.

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**Installation:** Ft. Bliss, TX (TRADOC)

**AOR:** Texas: All counties.

New Mexico: All counties.

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**Installation:** Ft. Bragg, NC (FORSCOM)

**AOR:** North Carolina: All counties.

Virginia: Gloucester, Greenville, Isle of Wight, James City, Matthews, Surrey, Sussex, Southampton, York, and independent cities of Chesapeake, Hampton, Newport News, Norfolk, Portsmouth, and Virginia Beach.

---

**Installation:** Ft. Campbell, KY (FORSCOM)

**AOR:** Kentucky: All counties west of Allen, Edmonson, Hardin, Hardy, Meade, and Warren.

Tennessee: All counties.

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**Installation:** Ft. Dix, NJ (FORSCOM)

**AOR:** Connecticut: All counties.

Maine: All counties.

Massachusetts: All counties.

New Hampshire: All counties.

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New Jersey: All counties.

New York: Counties of Albany, Columbia, Delaware, Dutchess, Green, Orange, Putnam, Rensselaer, Rockland, Schoharie, Sullivan, Ulster, and Westchester.

Pennsylvania: All counties.

Rhode Island: All counties.

Vermont: All counties.

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**Installation:** Ft. Drum, NY (FORSCOM)

**AOR:** New York: All counties north and west of Albany, Delaware, Rensselaer, Schoharie.

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**Installation:** Ft. George G. Meade, MD (MDW)

**AOR:** Delaware: All counties.

Maryland: All counties.

West Virginia: All Counties.

Virginia: All counties north of Albemarle, Augusta, Caroline, Highland, King George, Louisa, Moreland, Northumberland plus the counties of Accomack, Northampton.

---

**Installation:** Ft. Hood, TX (FORSCOM)

**AOR:** Texas: Central Texas bounded on the north by Bailey, Cottle, Floyd, Foard, Hale, Lamb, Motley, Wichita, Wilbarger, on the east by Cass, Harrison, Jasper, Lamarr, Liberty, Marion, Panola, San Augustine, Shelby, on the south by Austin, Bastrop, Blanco, Edwards, Fayette, Gillespie, Harris, Kerr, Lee, Travis, Val Verde, Waller, and on the west by Pecos, Terrell, Ward, Winkler.

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**Installation:** Ft. Jackson, SC (TRADOC)

**AOR:** South Carolina: All counties.

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**Installation:** Ft. Huachuca, AZ (TRADOC)

**AOR:** Arizona: All counties.

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**Installation:** Ft. Knox, KY (TRADOC)

**AOR:** Kentucky: All counties east of Breckenridge, Butler, Grayson, Logan and Simpson.

Indiana: All counties.

Ohio: All counties.

---

**Installation:** Ft. Lee, VA (TRADOC)

**AOR:** Virginia: All counties south of Caroline, Essex, Greene, Orange, Middlesex, Rockingham, Spotsylvania. All counties west of Southhampton, Surrey, York.

---

**Installation:** Ft. Leonard Wood, MO (TRADOC)

**AOR:** Illinois: All counties south of Clark, Cumberland, Jersey, Macoupin, Montgomery, Shelby.

Missouri: All counties.

---

**Installation:** Ft. Lewis, WA (FORSCOM)

**AOR:** Oregon: All counties.

Washington: All counties.

Idaho: All counties.  
Montana: All counties.  
California: All counties.  
Nevada: All counties.

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**Installation:** Ft. McClellan, AL (TRADOC)

**AOR:** Alabama: All counties north of Chambers, Chilton, Coosa, Greene, Hale, Perry, Sumter, Tallapoosa.

Mississippi: All counties north of Kemper, Leake, Madison, Neshoba, Warren, Yazoo.

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**Installation:** Ft. McCoy, WI (FORSCOM)

**AOR:** Wisconsin: All counties.

Iowa: All counties.

Michigan: All counties.

Minnesota: All counties.

North Dakota: All counties.

Illinois: All counties north of Bond, Crawford, Effingham, Fayette, Jasper, Madison.

---

**Installation:** Ft. McPherson, GA (FORSCOM)

**AOR:** Georgia: All counties north of Bleckley, Bryan, Dodge, Effingham, Evans, Jones, Lamarr, Meriwether, Monroe, Montgomery, Pike, Tattnall, Telfair, Troup, Toombs, Twiggs, Wheeler.

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**Installation:** Puerto Rico (USARSO)

**AOR:** Virgin Islands

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**Installation:** Ft. Polk, LA (FORSCOM)

**AOR:** Louisiana: All parishes.

Mississippi: All counties south of Attala, Holmes, Humphreys, Issaquena, Noxubee, Sharkey, and Winston.

Texas: Bowie, Cass, Chambers, Hardin, Harrison, Jasper, Jefferson, Lamarr, Liberty, Marion, Newton, Orange, Panola, Red River, Sabine, San Augustine, Shelby.

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**Installation:** Ft. Riley, KS (FORSCOM)

**AOR:** Kansas: All counties.

Nebraska: All counties.

South Dakota: All counties.

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**Installation:** Ft. Rucker, AL (TRADOC)

**AOR:** Alabama: All counties south of Bibb, Gay, Pickens, Randolph, Shelby, Talladega, Tuscaloosa.

Florida: All counties west of Franken, Gadsden, and Liberty.

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**Installation:** Ft. Sam Houston, TX (MEDCOM)

**AOR:** Southern Texas bounded by Terrell county on the west, on the east by Chambers and Liberty, on the north by Burleson, Burnet, Crockett, Grimes, Kimble, Llano, Mason, Milam, Montgomery, Sutton, Washington, Williams.

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**Installation:** Ft. Sill, OK (TRADOC)

**AOR:** Arkansas: All counties.

Oklahoma: All counties.

Texas: All counties north of Archer, Baylor, Cochran, Crosby, Dickens, Hockley, King, Knox, and Lubbock.

---

**Installation:** Ft. Stewart, GA (FORSCOM)

**AOR:** Florida: All counties east of Columbus, Dixie, Lafayette, Suwanee.

Georgia: All counties south of Emanuel, Jenkins, Johnson, Screven, and all counties east of Ben Hill, Berrien, Clinch, Dodge, Gilchrist, Irwin, Laurens.

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**Installation:** Ft. Carson, CO (FORSCOM)

**AOR:** Wyoming: All counties.

Utah: All counties.

Colorado: All counties.

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## **D-10.**

### **Center Level Information Management Area (IMA) Support. (Designated USAR Regional Support Commands (RSCs) and Army Command (ARCOM) as appropriate).**

a. Function. IMA support to tenant units of Reserve Center Complexes (RCC) owned/managed by a designated RSC or ARCOM and, USAR units located in RSC geographical regions but not occupying space at an RCC.

1) HQDA Proponent. None. Unique to U.S. Army Reserve Command Force Structure.

2) Supporting references. AR 25-1, USARC Regulation 25-1, USARC Pamphlet 25-1.

3) Typical Support Services:

a) Telecommunications support. Support provided includes local and long distance services, long haul dedicated service, use of non-tactical radios, use of center owned facsimile machines, calling card services, internet access, frequency management, COMSEC support and other telecommunications support services. Services are normally provided on a non-reimbursable basis.

b) Records management support. Support provided includes the following : mail and distribution services; personal mail services for newly assigned personnel; records management training; and records holding support. Some of these services may be provided on a reimbursable basis.

c) Publishing and printing support. Support provided includes non-reimbursable copying services at the respective center. Other related services may be provided on a reimbursable basis.

d) Automation support. Non-RSC/ARCOM units obtain their automation support from their higher headquarters. Inventory responsibilities for IMA ADPE, other than that provided by the host RSC, is the responsibility of the individual tenant unit. Support and maintenance requirements for automation equipment owned by individual tenant units is the responsibility of the owner. The host RSC and ARCOM may offer technical support to tenant units under memorandums of agreement (MOAs).

b. AOR. The USAR Regional Support Commands and the 65th ARCOM have been assigned the responsibility for this designated support as identified at table D-10. USAR units located at an Army Installation receive DOIM type support (as defined in AR 25-1 and DA PAM 25-1-1) from the installation.

**Table D-10**  
**USAR Center Level IMA Responsibilities**

RSC/ARCOM	Area Of Responsibility
94th RSC Ft. Devens, MA	ME, VT, NH, MA, CT, RI
77th RSC Ft. Totten, NY	NY, NJ
99th RSC Oakdale, PA	PA, MD, WV, VA, DE
81st RSC Birmingham, AL	KY, TN, NC, SC, GA, FL, AL, MS
88th RSC Ft. Ben Harrison, IN	MN, WI, MI, OH, IN, IL
90th RSC N. Little Rock, AR	AR, LA, OK, TX, NM
89th RSC Wichita, KS	NE, KS, IA, MO
96th RSC Ft. Douglas, UT	MT, WY, UT, CO, ND, SD
63rd RSC Los Alamitos, CA	CA, NV, AZ

124th RSC  
Ft. Lawton, WA

WA, OR, ID

65th ARCOM  
San Juan, PR

PR, VI

## **Appendix D**

### **Management Control Process**

E-1. Function. The function covered by this checklist is the administration the Army Reimbursable Policy.

E-2. Purpose. The purpose of this checklist is to assist Commanders and managers in evaluating the key management controls outlined below. It is not intended to cover all controls.

E-3. Instructions. Answers must be based on the actual testing of key management controls (e. g., document analysis, direct observation, sampling, simulation, other). Answers that indicate deficiencies must be explained and corrective action indicated in supporting documentation. These key management controls must be formally evaluated at least once every five years. Certification that this evaluation has been conducted must be accomplished on DA Form 11-2-R (Management Control Evaluation Certification Statement).

E-4. Test Questions.

- a. Have the customer requirements been documented based on customer input?
- b. Does the proposed standard level address/consider customer requirements?
- c. Has customer feedback on the proposed standard level been addressed/considered?
- d. Are the proposed reimbursements based on allowable costs consistent with the intent of the ARP?
- e. In the case of a significant increase in the reimbursement level required for the same level of support, is the customer provided sufficient lead time to program and budget for the increase?
- f. In the case of a significant increase to the existing customer support requirements, a new customer, or a new support requirement, is the host installation or support provider provided sufficient lead time to program and budget for the increase?

E-5. Supersession: This checklist does not replace a previous checklist.

E-6. Comments: Help to make this a better tool for evaluating management controls. Submit comments to: ATTN DAIM-MD, 600 ARMY PENTAGON, WASHINGTON DC 20310-0600.

## **Glossary**

### **Section I**

#### **Abbreviations**

AC

Active Component

ACES

Army Continuing Education System

ACSIM

Assistant Chief of Staff for Installation Management

AMOPES

Army Mobilization and Operations Planning and Execution System

AOAP

Army Oil Analysis Program

AOR

Area of Responsibility

AR

Army Regulation

ARCOM

Army Reserve Command

ARNG

Army National Guard

ARP

Army Reimbursable Policy

ASA (FM)

Assistant Secretary of the Army (Financial Management)

ASA (IL&E)

Assistant Secretary of the Army (Installations, Logistics and Environment)

BASOPS

Base Operations

BRAC

Base Realignment and Closure

CIF  
Central Issue Facility

CASU  
Cooperative Administrative Support Unit

CONUS  
Continental United States

CPAC  
Civilian Personnel Advisory Center.

CPOC  
Civilian Personnel Operations Center

DoD  
Department of Defense

DODI  
Department of Defense Instruction

EOD  
Explosive Ordnance Disposal

FOC  
Fully Operating Capability

FORMDEPS  
FORSCOM Mobilization and Deployment Planning System

FORSCOM  
Forces Command

GCCS  
Global Command and Control System

HQDA  
Headquarters, Department of the Army

IT  
Information Technology

MACOM  
Major Army Command

MTMC



Military Traffic Management Command

MWR

Morale, Welfare and Recreation

NAIC

Nuclear Accident and Incident Control

NAF

Non-appropriated Fund

NCR

National Capital Region

OIC

Officer-in-charge

PPBES

Planning, Programming, Budgeting, and Execution System

QASAS

Quality Assurance Specialist Ammunition Surveillance

RC

Reserve Component

RCE

Regional Coordinating Element

ROTC

Reserve Officers Training Corps

RSC

Regional Support Command

TAIR

Total Army Involvement in Recruiting

TASS

Total Army School System

TMOPEs

TRADOC Mobilization and Operations Planning and Execution System

TRADOC

Training and Doctrine Command

USAR

United States Army Reserve

USACE

US Army Corps of Engineers

USPFO

United States Property and Fiscal Officer

## **Section II**

### **Terms**

**Area Support Customer/AR 5-9 Customer/Off-Post Customer**

Terms used interchangeably. For the purposes of AR 5-9 (Area Support) policy, an area support customer/AR 5-9 customer/off-post customer is defined as an Army (Active or Reserve Component) organizational element or individual with no organic capability for a given base support service requirement, is not considered an installation tenant or part of a tenant activity, and must depend on an Army installation or designated USAR Regional Support Command for support.

**Area of Responsibility**

Assigned geographic area for which an Army installation or USAR Regional Support Command has responsibility for providing designated base support services to Army customers.

**Base Support Services**

Refers to support services involved with operating and maintaining Army installations and supporting tenants and off-post customers (area support). For the purposes of this regulation, Appendix B lists such support. The Army Support Agreement Management Handbook provides detailed definitions of base support services ([www.hqda.army.mil/acsim](http://www.hqda.army.mil/acsim)).

**Cooperative Administrative Support Unit**

A government office under the auspices of the President's Council on Management Improvement that provides quality and cost effective administrative services to other governmental agencies. It operates under the authority of the "Economy Act" and promotes increased efficiency and effectiveness through appropriate sharing of administrative services within a federal community.

**Economy Act**

Since 1932, the Economy Act, codified at 31 U.S. Code, Section 1535(a), allowed for a Federal agency to "place orders with any other agency for supplies or services that the servicing agency may be in a position or equipped to supply, render, or obtain by contract if it is determined by the head of the requesting agency, or designee, that it is in the Government's interest to do so."

**Fully Operating Capability**

A lead MACOM is responsible for standing up and managing a CPOC until six months after it has achieved the FOC milestone. At that time responsibility and operational control transfers to the ASA (M&RA) chain of command.

### Functional Capability

A host installation has functional capability if it is currently providing the support service to its own activities, tenant activities, and/or other off-post customers.

### Incremental Cost

The cost of resources consumed by an individual activity that would not have been consumed if the individual activity were not performed. A cost identified with a single cost object.

### Indirect Cost

The cost of resources, including overhead, that support more than one cost object (i.e. not consumed by a single cost object).

### Intraservice

Action on the part of an Army activity to provide base support services to another Army activity.

### Information Technology Planning

Includes strategic planning for IT investment, modernization, and introduction/integration of emerging technologies.

### Region

An identifiable geographic area, such as several states and/or selected counties of a state.

### Regional Support Command (RSC)

A USAR headquarters, subordinate to HQ, US Army Reserve Command, providing command and control and base operations funds management for USAR units/activities located within a specified geographic area.

### Regional Coordinating Element

The TRADOC sub-geographical regional office that coordinates Army training instructors, students, equipment, and facilities for Reserve Component individual soldier training.

### Reimbursement

Amounts received from the public or other government accounts that represent payments for goods or services furnished.

### Reserve Officers Training Corps (ROTC)

ROTC is an Active Component program that includes the Senior ROTC at colleges and universities and Junior ROTC program at high schools. Congress mandates the Junior ROTC program (10 USC 2031).

### Shop Smart

A program that transferred base support dollars to reserve component customers and gives them the authority to buy selected support from the “best value” provider.

### Sources for Base Support Services Data Base

This database is currently available at the DoD Installations Home Page web site.

### Standard Level/Above Standard Level of Support

Standard level of support refers to the quality, quantity, frequency or timeliness of an installation service provided equitably to all on post and off post customers on a non-reimbursable basis. In accordance with the ARP, installations define the standard level of support for host installation activities, tenants and tenant activities, and off-post customers that will be available with programmed BASOPS funding and manpower spaces. "Above standard level" is support that cannot be provided available with programmed BASOPS funding and manpower spaces and for which the customer will reimburse at incremental costs.

### Support Agreement

An agreement to provide recurring support to another activity. Support agreements are recorded on a DD Form 1144, Support Agreement. Support Agreements define the support to be provided by one supplier to one or more receivers, specify the basis for calculating reimbursement charges (if any) for each service, establish the billing and reimbursement process, and specify other terms and conditions of the agreement.

### Total Army School System (TASS)

The Total Army School System is a fully accredited and integrated active component (AC)/Army National Guard (ARNG)/US Army Reserve (USAR) Schools that provide standard institutional training and education for the Total Army.